



# WAKE PREPARATORY ACADEMY

## Board Meeting

📅 Thursday September 17 2020

🕒 5:30pm EDT

📍 Virtual - Remote

**This meeting had no quorum present.  
There were no action items.**

## Content

- Attendance
- Notes

## ATTENDANCE

**This meeting had no quorum present.  
There were no action items.**

<b>Members</b>	<b>Present</b>	<b>Not Present</b>	<b>Term Expires</b>
Hilda Parlér - President	X		June 30, 2021
Kyle Shrauger – Vice President	X		June 30, 2023
Michael Featham - Secretary		X	June 30, 2023
William Seaman - Treasurer	X		June 30, 2020
Gordon McKinney		X	June 30, 2023
Hal Weatherman		X	June 30, 2023
Amanda Bailey		X	June 30, 2023
Valeska Lipani-Garrett	X		June 30, 2021

**Non-Board Members Present:**

<b>Michael Way – Charter One</b>	<b>Gregg Sindors – Charter One</b>
<b>Mitchell Schwab – Charter One</b>	<b>Robert Plowman – Charter One</b>
	<b>Jim Way – Schoolhouse Development</b>

# MEETING NOTES

## **I. Call to Order, Welcome, Mission Statement**

The meeting was called to order at 5:30PM by President Hilda A. Parlér.

### **a. Board Meeting Protocol via Remotely**

- 1. Address the presiding officer and state your name when you wish to be recognized and speak.**
- 2. This will make sure you are heard especially when more than one needs to be recognized to request the "floor" and it will assist the Secretary when it comes to making motions and seconding them during the approval of any action item.**
- 3. State your motions clearly. "So Moved" is not stating the motion.**
- 4. Voting will be held by roll call from the Secretary when instructed during the approval of the agenda and other action items.**

### **b. Public Comment Guidelines**

None were given.

## **II. Roll Call**

Roll call was taken but there was no quorum present. Therefore, no action items took place during this meeting.

Name	Attendance	Notes
Amanda Bailey	✘ Not Present	
Bill Seaman	☺ Present (Remote)	
Gordon McKinney	✘ Not Present	
Hal Weatherman, III	✘ Not Present	
Hilda Alston Parlér	☺ Present (Remote)	
Kyle Shrauger	☺ Present (Remote)	
Michael Featham	✘ Not Present	
Valeska Lipani- Garrett	☺ Present (Remote)	

### III. Approval of the Agenda

No action was taken on the approval of the agenda.

### IV. Board Organizational Matters

One Board member submitted a letter of resignation dated Sept. 2.

### V. President's Report

Hilda Parlér gave the President's report highlighting the OCS August 1-Year Delay Monthly Progress Report and updated on submitted local K-8 Articulation Agreements with WPA.

## **VI. Vice-President's Report**

The Vice-President's report was given and highlighted the SL 2020-97 signed by Governor Cooper, the Coronavirus Relief Act 3.0, (HB 1105), SBE Strategic Plan, COVID-19 Responses, the DPI COVID-19 Resources, and OCS Resources pertaining to Board governance and charter schools laws.

## **VII. Management Reports**

### **a. Interim Director's Report**

Mitchell Schwab gave the Interim Director's report highlighting the OCS approved NC ACCESS Grant budget.

### **b. Charter One**

Mitchell Schwab gave the Charter One report.

#### **1. Monthly Financial Report (After School Opens)**

#### **2. Marketing Efforts and Utilizing the NC Access Grant for Economically Disadvantaged Students**

The WPA interest list continues to climb and seems to have spiked following the Wake Forest town Planning Board Meeting.

### **c. SchoolDev East Development Facilities Report**

Jim Way gave the Facilities Report.

#### **1. SchoolDev Representative**

Jim Way highlighted the meeting schedule with the Town of Wake Forest.

#### **2. WPA Board Ad Hoc Facilities Committee Report**

There was no committee report.

## **VIII. Treasurer's Report**

Bill Seaman gave the Treasurer's report.

## **IX. Closed Session**

There was no closed session needed, nor was there a quorum to hold an official closed session.

## **X. Discussion Items**

### **a. Board Retreat for Professional Development**

The President discussed having a Board retreat for professional development in the near future. This item will be discussed further in the next meeting.

### **b. Title I Parent & Family Engagement Policy**

Charter One will continue to edit and update this policy.

**c. Public Comment Guidelines for Remote Meetings**

Charter One to provide detailed information on the website pertaining to Public Comment and Remote Meetings.

**XI. Action Items**

There were no action items as there was no quorum present.

**XII. New Business**

There was no new business.

**XIII. Public Comment**

No guidelines were submitted for public comment.

**XIV. Next Agenda**

The minutes and other action items originally intended for this meeting will be included on next month's agenda.

**XV. Announcements**

**XVI. Adjournment**

The meeting closed at 6:47PM and no action was taken.